

CITY COMMISSION MEETING MINUTES
September 10, 2019

The Newton City Commission convened in regular session at 7:00 p.m. on September 10, 2019 at City Hall, 201 East 6th Street. Attending were Mayor Valentine, Vice Mayor Koehn, Commissioners Davis, Hague and Kreie, City Manager Myers, Assistant City Manager McElroy, City Attorney Towle, Director of Finance Pickman, Director of Communications McDaniel, Chief Roberson, Chief Dunlavy and City Clerk Duerksen. City Engineer/DPW Loomis was absent.

Pastor Donna VotEAU with Trinity Heights United Methodist Church provided the invocation. The Mayor then led in the Pledge of Allegiance and presided over the items of business.

CONSENT AGENDA

- 1. Consider the minutes of the August 27, 2019 meeting.**
- 2. Consider an Ordinance adopting the 2019 Edition of the Standard Traffic Ordinance.**

This Ordinance amends Section 21-101 of the Code of the City of Newton, Kansas, to adopt the 2019 Edition of the Standard Traffic Ordinance for Kansas cities; repeals Section 21-101 of said Code as previously amended by Ordinance No. 4959-18 and repeals Section 1 of Ordinance No. 4959-18, and is assigned Ordinance No. 4992-19.

- 3. Consider an Ordinance adopting the 2019 Edition of the Uniform Public Offense Code.**

This Ordinance amends Section 17-101 of the Code of the City of Newton, Kansas, to adopt the 2019 Edition of the Uniform Public Offense Code for Kansas cities; repeals Section 17-101 of said Code as previously amended by Ordinance No. 4960-18, repeals Section 1 of Ordinance No. 4960-18, repeals City Code Section 17-102b, repeals City Code Section 17-102a., repeals Section 2 of Ordinance No. 4504-14 and repeals Section 2 of Ordinance No. 4864-14, and is assigned Ordinance No. 4993-19.

- 4. Consider a Resolution authorizing the transfer or withdrawal of funds in the Municipal Investment Pool by designated agents.**

This Resolution authorizes the transfer or withdrawal of funds in the MIP by designated agents and is assigned Resolution No. G-1222. Those authorized to execute documents for the City include the City Treasurer, Assistant Finance Director and Finance Director.

MOTION: Commissioner Davis moved and Vice Mayor Koehn seconded to approve the consent agenda. Motion carried.

REGULAR AGENDA

5. Recognition of community service and achievement

A. Recognize Alicia McCurry, RN, J. Scott Pigg, MD, and Jackson Sobbing, MD for being recently named Wichita Business Journal 2019 Health Care Heroes.

The Commission recognized nurse Alicia McCurry, Dr. J. Scott Pigg, and Dr. Jackson Sobbing for being recently named 2019 Health Care Heroes by the Wichita Business Journal. They also recognized Newton Medical Center CEO Vallerie Gleason, who recently received the American Hospital Association's Grassroots Champion Award at the Kansas Hospital Association convention.

6. Receive a proclamation declaring September 17-23, 2019 as Constitution Week.

Glenda Golden read the proclamation declaring September 17-23 2019 as Constitution Week.

MOTION: Commissioner Hague moved and Commissioner Kreie seconded to accept the proclamation as presented. Motion carried.

7. Receive a proclamation celebrating the 150th Anniversary of P.E.O.

Barbara Bunting read the proclamation celebrating the 150th Anniversary of P.E.O.

MOTION: Vice Mayor Koehn moved and Commissioner Davis seconded to accept the proclamation as presented. Motion carried.

8. Consider an Ordinance establishing a telecom franchise agreement with IdeaTek.

An Ordinance granting to IdeaTek Telcom, LLC, a contract franchise to operate as a telecommunications local exchange service provider or to otherwise provide local exchange services within the City of Newton, Kansas, and prescribing the terms for said contract franchise was considered. The initial term of the agreement is for five years, with three options available to extend the total term to twenty years. IdeaTek will provide the City with five percent of their gross receipts derived from the franchise.

MOTION: Commissioner Hague moved and Commissioner Kreie seconded this Ordinance, assigned 4994-19, be approved as presented. Motion carried.

9. Planning Commission

A. Receive the recommendation of the Planning Commission for the NDV Addition final plat (Occidental).

At their September meeting, the Planning Commission approved the final plat for the NVD Addition subject to changes to Reserve J. They recommended the approval by City Commission.

MOTION: Commissioner Davis moved Vice Mayor Koehn seconded to accept the recommendation of the Planning Commission. Motion carried.

B. Consider approval of the NDV Addition final plat.

MOTION: Commissioner Hague moved and Commissioner Davis seconded to approve the NDV Additional Final Plat subject to changes to Reserve J and any other lot dimension adjustments as approved by the City Engineer. Motion carried.

10. Consider selection of a City Manager executive recruitment firm.

Staff solicited proposals from approximately 30 firms specializing in executive recruitment, nation-wide. Of the solicited firms, ten (10) provided proposals, ranging in price and services provided. Proposals were evaluated by HR and administrative staff, and at the request of the City Commission, three finalists were selected. Those firms were Strategic Government Resources (SGR); the Novak Consulting Firm; and the Prothman Company. Staff recommends the selection of SGR as the executive recruitment firm. SGR has an outstanding reputation in the public administration sector and has history with the City of Newton staff and Commissioners. They have provided training and resources on servant leadership, the prevailing culture and philosophy in the City of Newton organization and have worked with the City Commission in work sessions on strategic planning and leadership development.

SGR will be tasked with developing the position profile, marketing the position nationwide, helping conduct candidate evaluations and background checks, facilitating interviews, and managing the hiring process. The proposal has an estimated cost of \$26,500 and is expected to take three to four months. Additional costs for this project will include the associated travel for finalist candidates, not included in the proposal costs for any of the firms.

MOTION: Commissioner Hague moved and Vice Mayor Koehn seconded to select SGR as the executive recruitment firm. Motion carried.

11. Consider an agreement for the disposition of City own property at 307 East 6th.

An agreement with Eddie and Jennifer Hammett has been received for property located at 307 East 6th. The Hammett's will pay \$50 for the property as well as any closing costs.

MOTION: Commissioner Davis moved and Commissioner Kreie seconded to approve the agreement for the disposition of property at 307 East 6th Street. Motion carried.

12. Receive an update on the community landing page development.

An update was received on the progress of a community landing page. Staff is working with Grancius Company in developing the landing page, which will be used to promote the community. The website will highlight what the community has to offer with links on places to live, schools, job listings, information about employers, etc. The cost for this project is \$4,000. The page will launch next year. Staff is working with the EDC, Chamber, school district and realtors to get information for the page.

13. Designate voting delegates for the League meeting.

MOTION: Commissioner Hague moved and Vice Mayor Koehn seconded to appoint Mayor Valentine, Commissioners Hague, Koehn and Kreie as voting delegates and City Manager Myers as alternate voting delegate at the League of Kansas Municipalities annual meeting. Motion carried.

14. Citizen's Forum.

Ron Eggert, 2107 Sherwood Avenue, expressed his concern about getting the T-21 Ordinance adopted.

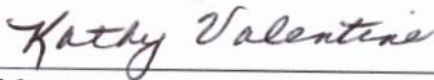
15. City Manager's Update.

- Park Aerospace was the featured company at the New York Stock Exchange closing bell ceremony on August 26.
- Fire/EMS was on stand-by with mutual aid support to McPherson, who lost the use of their aerial truck for a period of time.
- Convention and Visitors Bureau staff is helping with the Explore Kansas display at the Kansas State Fair, which has a Newton Tourism section.
- Sand Creek Station Golf Course will once again host the NAIA Mid-South Classic Golf Tournament on September 22-24.
- Promotions are taking place in the Fire/EMS Department including Lt. Brett Butler being promoted to Division Chief of Logistics; Acting Officer Aaron Wald being promoted to Lieutenant; and FF/AEMT Thomas Jones being promoted to Acting Officer.

In other business, staff noted the eminent domain for right-of-way on Hillside will go forward to court in early October. Staff has received requests for housing developments for multi-family dwellings from two developers.

16. Adjournment.

There being no further business, the meeting was adjourned at 8:20 p.m.



Mayor

ATTEST:



City Clerk