

**SPECIAL CITY MEETING MINUTES**  
**September 11, 2018**

The Newton City Commission convened in a special meeting with the Harvey County Commission on September 11 at 4:00 p.m. in the 3<sup>rd</sup> Floor Conference Room, 201 East 6<sup>th</sup> Street. Attending for the City of Newton were Mayor Valentine, Vice Mayor Koehn, Commissioners Davis and Kreie, City Manager Myers, Assistant City Manager McElroy, City Attorney Towle, City Engineer/DPW Loomis, Finance Director Pickman, Director of Communication McDaniel, Airport Manager Palmer, Chief Murphy, Deputy Chief Dunlavy and City Clerk Duerksen. Commissioner Hague was absent.

Those in attendance from Harvey County included Commissioners Krehbiel, Hague and Westfall, County Administrator Swartzendruber, Assistant County Administrator Bronson, County Clerk Piepho, PIO McCaskey, County Counselor Nye, Sheriff Gay and Undersheriff Chapman.

**1. Receive plans, cost estimates and cost sharing for the Law Enforcement Center remodel, and consider approval for City and County staff to proceed with the project.**

The most recent plans for remodeling the Law Enforcement Center were presented and discussed. The project consists of upgrades and changes such as a new HVAC system and ductwork, new windows, carpet, renovation of the lobby space, bathroom renovations, new front entryway with an ADA ramp, new parking, new card reader door access, etc. Options regarding phasing continue to be worked out by the architects. Staff should receive those plans in 4-6 weeks. The current estimated cost of construction is \$2.95 million with the City paying \$1,930,909 and Harvey County paying \$1,021,091. Staff will prequalify three different moving companies that the prime contractor can use during the construction phases. The schedule for the project would be to send bids out in December 2018 and begin construction in March 2019 with completion of the project in Spring 2020. Consensus was to move forward with the project plans.

**2. Consider an Airport facilities improvement plan.**

Information was distributed regarding the Building Maintenance Capital Improvement Plan for the Airport. Maintenance issues need to be addressed on a number of the hangars as well as rent rates. Discussion on what it will take to get the facilities up to where they should be and how to plan for future maintenance was held. Once improvements are made to the hangars, there needs to be revenue to maintain those improvements. There was also discussion about gradually increasing rent rates over the next 5-10 years.

**3. Adjourn**

There being no further business, the meeting was adjourned at 5:22 p.m.

Kathy Valentine  
Mayor

ATTEST:

Denise P. Querk  
City Clerk