

# Video Library

## Listing by Category

### Chemical - CH

1	Chemical Manufacturers Association - "Teamwork"
2	Chlorine Safety
3	Construction Hazard Communication: The System That Works
4	Employee's Right to Know
5	First on the Scene
283	Hazard Communication
284	Hazard Communication (Spanish)
6	HMIS and Your Right to Know
7	HMIS Training - Hazardous Material ID System
10	Hotels - HMIS - General Housekeeping
11	Hotels - HMIS - Ware Wash/Food Service
12	Hotels - HMIS - Your Guide to Compliance
14	Managing Chemical Hazards
15	Material Safety Data Sheets
16	P & J Metro Video - "You Can Work Safely with Hazardous Chemicals"
19	Right to Know - Chemical Handling for Cleaning and Maintenance Operations
20	Right to Know - Industrial
17	Right to Know (Spanish)
18	Right to Know for the Office
21	Safety Handling of Water Treatment Chemicals
22	Solvent Isocyanate Paint Resin Caustics Inorganic

### Construction - C

255	A Sudden Change in Plans
23A	Accident Investigation (Manufacturing)
259	AESC Fall Safety Equipment Demonstration
256	AESC Hand and Finger Injury Prevention
26	Bottom Line
27	Construction Safety
28	Cranes/Construction
29	Excavation Safety
252	Excavations - Subpart P
30A	Fall Protection
30B	Fall Protection
258	Getting the Job Done Safely: Worker Orientation
34	Hand & Power Tool Safety
229	Hard Hat Safety
302	Hard Hat Safety Series/Boomlifts in Construction
31	Hazard Awareness in Crane Operating Areas
32	Heightened Awareness: Fall Protection in the Construction
33	Ladder Safety In Construction
253	Personal Fall Protection Systems
36	Piledriving Safety - "A Firm Footing"
265	Power Line Hazard Awareness
37	Safe Drum Cleaning
230	Safe Drum Cleaning
254	Saw Operation Safety
38	Scaffold Safety
40	Scaffolds 2
233	Scissor Aerial Platform/The Sky's the Limit
249	Skid Steer Loader Safety
301	Skid Steer Operating techniques
238	Tank Time
41	Trenchers

295	Trenchin & Shoring
43	Underground Safety - "Trench Shields"

## Construction Rigging - CR

45	Rigging Series - Hardware
46	Rigging Series - Slings
47	Rigging Series - Wire Rope
48	Safety in Rigging - Chain
49	Safety in Rigging - Cranes
50	Safety in Rigging - Hoists, Winches, Related Dev.
51	Safety in Rigging - Int'l Hand Signals
52	Safety in Rigging - Reeving

## Fire - FI

53	Fight Fire with Prevention
218	Fire Drills
260	Fire Evacuation
54	Fire in the Workplace
313	Fire Safety
56	Hotel Fire Alert
57	How to Handle Flammables

## Fleet - FL

58	Accident Procedures-Over-Road Vehicles
60	Coupling & Uncoupling
61	D.O.T. Drug Training
263	Drive Safety
243	Driver Safety
262	Driving Safety
296	Driving Techniques
64	Extreme Driving Conditions (Winter, Mountain Fog)
236	Eye Protection A New Approach
65	Fire Extinguisher - Over-Road Vehicles
66	Flagging Traffic
67	Hazard Perception - Over-Road Vehicles
68	Hazardous Materials Regulations
69	Night Driving
70	No Nonsense CDL - I
71	No Nonsense CDL - II
72	No Nonsense CDL - III
73	Pre-Trip Inspection
74	Pre-Trip, On-the-Road, & Post Trip Inspection
75	Professional Flagging
268	Road Rage
76	Room to Live, III
247	Think & Drive – New Defensive Driving Techniques

## Forklift - FK

79	Forklift Operation & Safety (J.J. Keller)
285	Forklift Operation and Safety
278	Forklift OSHA Safety (Spanish)
139	Forklift Safety
311	Forklift Safety for Construction
80	Great Betrayal
277	Hi Impact & Standard Forklift

81 Indoor Cranes

## Health - H

87 "I Used to Work Here" - Confronting Drugs in the Work Place  
84 Bloodborne Pathogens (Spanish)  
82 Bloodborne Pathogens 1  
83 Bloodborne Pathogens 2  
210 Bloodborne Pathogens for Industry (Spanish)  
226 Controlling Exposure to Bloodborne Pathogens  
86 Heat Stress  
211 Heat Stress  
88 Infect. Control: An AIDS Update  
89 Infections Medical Waste (Safe Handling & Disposal)  
90 Medical Emergencies-C.P.R.  
92 Sore/Stiff/Stretch-out  
9 Working With Stress

## Miscellaneous - M

289 Breath Alcohol Technician (BAT) training  
240 Const Containment for Work Comp  
93 Corporate Criminal Liability Act  
13 ErgoOffice Training Video  
291 Hazard Assessment  
282 Preventing Slips & Falls  
305 Reasonable Suspicion for Supervisors  
241 Restaurant Robbery & Employee Theft  
281 Safe Lifting for Healthcare Providers  
94 St. Paul Companies: Returning the Injured Worker to the Job  
294 The Electrical Standard: What you Need to Know  
279 The Way We Work Restaurant  
95 Workers Compensation Fraud

## Occupational Health - O

270 Back Care & Safety  
96 Back Care in Construction  
250 Back In Business  
98 Back Injury Prevention- Safe Lifting in Solid Waste  
245 Back Reaction  
244 Back Safety for Shipping & Receiving Employees  
246 Back Safety For Truck Drivers  
287 Bloodborne Pathogens in Industry: What Employees Must Know  
100 Cumulative Trauma - "Goin' Through the Motions"  
102 Hearing Conservation II  
105 Lifting Techniques  
251 Lifting Techniques: Avoiding Back Injuries  
106 Managing Cumulative Trauma  
108 Preventing Hand Injury - Three Lines of Defense  
109 Repeat Offender Avoiding Cumulative Trauma  
273 The Last Straw  
110 Transamerica: Safe Lifting  
111 Understanding the Working Back

## Oil - O

212 AOSC Rod Wrenching: Safe and Sound  
112 Association of Oilwell Servicing: "Working in H2S Country"

237	H2S Safety in Production Operations
113	Keepin' It All Clean in the Oil Patch
114	Kuwaiti Oil Fires
239	One Breath Away
276	Pumping Unit Safety
118	Safe Handling of Compressed Gas Cylinders

## Respiratory - R

120	Fit Test Training Program
307	Respiratory Protection
121	Respiratory Protection - "Evaluating the Options"
122	Respiratory Safety (Non-Humorous)
123	Survivair "Blue I" APR

## Safety - S

309	Accident Investigation Employee Awareness
308	Accident Investigation in the Workplace Supervisor Training
125	BBP Safety Pays I Series
126	BBP Safety Pays II Series
127	Confidential Severe Abuse Test
128	Confined Space Entry
129	Confined Space Entry Retraining
215	Confined Space Entry-OSHA Standard-Spanish Version
290	Confined Spaces: A Training Program for Employees
131	Cranes, Chains, Slings and Hoists
132	Danger if You Don't (Lock-out/Tag-out)
266	Emergency Evacuation Procedures
135	Employee Safety Orientation
222	Eye Care & Safety
137	Facts About OSHA Inspections
293	Fall Protection: A Training Program for Employees
138	Foot Protection
146	Forklift OSHA Safety
140	Framer Safety
141	Front End Loader Operations and Safety
142	Future is in Your Hands
156	Government Safety Regulation
143	Ground Fault Circuit Interrupters & Electrical
144	Grounds - Chain Saw Safety
145	Grounds - Tree Trimming Safety
280	Hazard Communications
310	Hot Work Management
148	How to Investigate an Accident
216	How to Investigate an Accident
304	I Chose to Look the Other Way
149	Improving Safety Committee
286	Inplant Immediate Emergency Response
150	Internet Safety Training: Machine Guarding
153	Kitchen Safety
151	K-Mart: Accident Investigation
154	Ladder Safety
155	Ladders
157	Lock-out/Tag-out
267	Lockout/Tagout Affected and Authorized Persons
299	Lockout/Tagout: Safety Training for Employees
298	Lockout/Tagout: Safety Training for Employees (Spanish)
158	Machine Guard Responsibility

312	Machine Guarding: A Management & Employee Safety Program
159	Materials Handling Safety
217	OSHA Lock-Out/Tag-Out/ Spanish
161	OSHA Record Keeping
162	OSHA Series
297	Personal Protective Equipment
292	Personal Protective Equipment Training
272	Press Brake Safeguarding
275	Press Brake Safeguarding
303	Press Brake Safeguarding
234	Ready or Not OSHA Inspection & Citation Process
163	Residential Pick-up Driving & Helpers
164	Risk Management: Key to Controlling Losses at Your Country Club
165	Roll Off Operations and Safety
166	Safety & The Supervisor
167	Safety by Design
261	Safety Committees: The Real Story
168	Safety for Custodians
169	Safety Glasses Training
170	Safety Housekeeping
220	Safety Housekeeping Non-Humorous
171	Safety in Confined Spaces
172	Safety is Your Responsibility
174	Safety Meetings
175	Safety Meetings (Electrical, Skin Protection, Horseplay)
176	Safety Orientation - Public Agencies
177	Safety-T-Loc
269	Slips, Trips & Falls
178	Supervisors Guide to Accident Reporting
235	The Best Strategy PPE
306	The Importance of Hand Protection
300	The Machine Controls/Safeguard People
271	The Machine Controls/Safeguarding People
274	The Machine Controls/Safeguarding People
179	Using PPE
288	Violence in the Workplace: Audits, Training & Prevention
180	Water-Sewer Treatment Plant Safety
181	Work Standards & Safety

## Safety Bites - B

182	Accident Reporting
201	Chlorine Safety
199	Communicate for Suprv.
183	Conducting a Safety Audit
232	Cranes & Chains
202	Eye Protection
205	Flagging Traffic Safety
248	Forklift Safety
184	Forklift Safety/OSHA Rules
207	Hazard Communication
264	Hazard Communication
208	Housekeeping Responsibilities
185	Human Behavior-Reducing Unsafe Acts
186	Ladder Safety
187	Ladder Safety in Construction
188	Lock-out/Tag-out
189	Machine Guarding
190	Material Safety Data Sheets

219	Personal Protective Equip. Spanish Version
191	Personal Protective Equipment
203	Respiratory Protection
231	Respiratory Protection
200	Responsibilities of Superv.
193	Safety Orientation
192	Safety Orientation for Construction
206	Small Job Site Traffic Control
204	Supervisor Criminal Liabilities for Safety
194	Supervisor Criminal Liability
196	Supervisor Safety Responsibility
195	Supervisors Legal Responsibility for Safety
198	Training New Employees
197	Treatment Plant Safety

## Alpha Listing

	Video #		
<b>"I Used to Work Here"- Confronting Drugs in the Work Place</b>	87	<i>19 Min</i>	Fleet safety; deals with drug abuse and its effects on drivers.
<b>A Sudden Change in Plans</b>	255	<i>5 Min</i>	Highway Construction Work Zone Safety
<b>Accident Investigation (Manufacturing)</b>	23A	<i>22 Min</i>	For supervisors in manufacturing or assembly lines.
<b>Accident Investigation Employee Awareness</b>	309		
<b>Accident Investigation in the Workplace Supervisor</b>	308		
<b>Accident Procedures-Over- Road Vehicles</b>	58	<i>8 Min</i>	For commercial truck drivers. Covers five steps that should be taken in case of an accident: protect the scene, assist injured, notify authorities, notify the company, and accident reports.
<b>Accident Reporting</b>	182	<i>5 Min</i>	
<b>AESC Fall Safety Equipment Demonstration</b>	259	<i>40 Min</i>	
<b>AESC Hand and Finger Injury Prevention</b>	256	<i>9 Min</i>	
<b>AOSC Rod Wrenching: Safe and Sound</b>	212	<i>20 Min</i>	Proper methods and procedures for wrenching rods.
<b>Association of Oilwell Servicing: "Working in H2S Country"</b>	112	<i>42 Min</i>	This safety training video provides information on the dynamics of hydrogen sulfide gas detection.
<b>Back Care &amp; Safety</b>	270	<i>17</i>	Tell your employees how to protect their backs. Includes detailed instructions on: <ol style="list-style-type: none"> <li>1. How the back works: basic back exercises</li> <li>2. Excess weight, hurrying, inattention</li> <li>3. Posture: standing, sitting, driving, sleeping</li> <li>4. Proper lifting techniques</li> </ol>
<b>Back Care in Construction</b>	96	<i>13 Min</i>	The key to a healthy back is prevention. Increase awareness in construction-related activities to avoid injury: back structure and function, safe lifting, shoveling safety and equipment/material
<b>Back In Business</b>	250	<i>14 Min</i>	
<b>Back Injury Prevention- Safe Lifting in Solid Waste</b>	98	<i>9 Min</i>	Avoiding improper lifting, leading to degeneration of disks and severe back problems. Covers: back mechanics, encouragement of stretching and exercise and lifting techniques.
<b>Back Reaction</b>	245		Situational Lift and Specialized Exercises for the Firefighters of

<b>Back Safety for Shipping &amp; Receiving Employees</b>	244		This program gives shipping and receiving employees specific safe work methods based on medical interpretation.
<b>Back Safety For Truck Drivers</b>	246		This program gives drivers specific safe work methods based on medical interpretation. The program graphically displays the BEST way to accomplish their most difficult tasks.
<b>BBP Safety Pays I Series</b>	125	1:27 Hours	Topics include: electrical safety, eye housekeeping, fire safety, rules for tool safety, and horseplay.
<b>BBP Safety Pays II Series</b>	126	1:40 Hours	Topics include: driving safely, safe call storage and disposal, forklift safety, making healthy choices, safe lifting and carrying, and skin care and safety.
<b>Bloodborne Pathogens</b>	84	22 Min	Spanish - For industry and service businesses.
<b>Bloodborne Pathogens 1</b>	82	20 Min	Fulfills 29 CRF part 1910.1030 employee training requirements: exposure control plan, recognition of exposure situations, emergency procedures, signs & labels, selection and use of personal protective equipment, and information on HBV vaccine.
<b>Bloodborne Pathogens 2</b>	83	20 Min	Covers OSHA standards on how to protect from exposure, focuses on 2 types of bloodborne pathogens: hepatitis B and HIV.
<b>Bloodborne Pathogens for Industry (Spanish)</b>	210	16 Min	Fulfills 29 CFR Part 1910.1030 employee training requirements: the exposure control pan, recognition of exposure situations, emergency procedures, signs and labels, personal protective equipment selection, use, and information on HBV vaccine.
<b>Bloodborne Pathogens in Industry: What Employees Must Know</b>	287		
<b>Bottom Line</b>	26	21 Min	For contractors; examines the costs of injuries; this film's purpose is to persuade contractors to get a sound safety program.
<b>Breath Alcohol Technician (BAT) training</b>	289		
<b>Chemical Manufacturers Association - "Teamwork"</b>	1	37 Min	For members of the emergency services. Procedures for safe handling of emergencies involving hazardous materials.
<b>Chlorine Safety</b>	201	5 Min	
<b>Chlorine Safety</b>	2	22 Min	Covers employee training, safety equipment, handling, guidelines, emergency procedures
<b>Communicate for Suprv.</b>	199	5 Min	Training Bite
<b>Conducting a Safety Audit</b>	183	5 Min	
<b>Confidential Severe Abuse</b>	127	14 Min	Covers natural gas; shows tests with crashes in cars using natural
<b>Confined Space Entry</b>	128	20 Min	Covers hazards of confined spaces, pre-entry procedures, attendant responsibilities, and rescue procedures.

<b>Confined Space Entry Retraining</b>	129	16 Min	Produced to meet retraining requirements: identifying permit spaces, entry permit, supervisors, entrants & attendants, safety equipment, and emergency rescues.
<b>Confined Space Entry-OSHA Standard-Spanish Version</b>	215	30 Min	Comply with 29 CFR 1910.146. Covers Standard content: responsibilities of employer, supervisors, attendants and entrants; permit space identification; hazards and appropriate equipment; emergencies and rescue teams.
<b>Confined Spaces: A Training Program for Employees</b>	290	21 Min	
<b>Const Containment for Work Comp</b>	240		
<b>Construction Hazard Communication: The System That Works</b>	3	23 Min	Right to know program for construction industry. Covers job hazards and how to handle them.
<b>Construction Safety</b>	27	31 Min	Covers fall protection, emergency planning, training for slips, trips, and falls, and off-the-job preventive medicine.
<b>Controlling Exposure to Bloodborne Pathogens</b>	226	18 Min	
<b>Corporate Criminal Liability Act</b>	93	18 Min	Although based on the California "Managers To Jail" law, smart business people across the country should note this new trend in criminal prosecution of managers: purpose and goals of such laws, good faith efforts required to avoid prosecution, including documentation, legal specifics, including discussion of terminology used in the California law, and lists of regulatory
<b>Coupling &amp; Uncoupling</b>	60	15 Min	Procedures for drivers on coupling and uncoupling their trucks.
<b>Cranes &amp; Chains</b>	232		
<b>Cranes, Chains, Slings and Hoists</b>	131	14 Min	Covers practices for inspections, maintenance and other use of cranes and other lifting devices: daily pre-use inspections, proper use & demonstration of equipment protection, physics of sling angles, understanding safe load capacities and practices to avoid.
<b>Cranes/Construction</b>	28	18 Min	Safe working with and around cranes. Safety Equipment & PPE: Crane Operator Crane Assembly: Wire Rope: Working around Power Lines Signaling.
<b>Cumulative Trauma - "Goin' Through the Motions"</b>	100	13 Min	How the body reacts to cumulative trauma, risk factors, and how to prevent injuries.
<b>D.O.T. Drug Training</b>	61		No synopsis available.
<b>Danger if You Don't (Lock-out/Tag-out)</b>	132	13 Min	Covers how to protect yourself from hazardous energy: when to use lockout/tagout, preparation for shutdown, procedures, isolation, application, release, testing and re-energization
<b>Drive Safety</b>	263	9 Min	Most accidents occur because your employees don't take driving seriously enough. This video takes a unique approach to safe driving by pointing out the importance of being a serious and safe

<b>Driver Safety</b>	243	21 Min	Redi Mix Concrete Association.
<b>Driving Safety</b>	262	15 Min	Motor vehicle crashes are the #1 cause of death on the job! Don't let employees take driving for granted: Inspect vehicle, adjust equipment, use seatbelts Driving tips: passing, night driving, adverse weather, skidding and hydroplaning Mental preparation and concentration Reacting to emergencies
<b>Driving Techniques</b>	296		
<b>Emergency Evacuation Procedures</b>	266	10 min	A man-made or natural disaster could occur at anytime. The purpose of this video is to explain your company's evacuation procedures and the importance of each employee's role in following
<b>Employee Safety Orientation</b>	135	14 Min	Meets OSHA requirements for training in general hazards regarding proper clothing, personal protective clothing, machine guarding, accident reporting, and much more. Works as either a new-hire orientation or a refresher for experienced employees.
<b>Employee's Right to Know</b>	4	1:18 Hours	Right to know laws for small businesses in English first, then in
<b>ErgoOffice Training Video</b>	13	14 Min	Fitting the workstation to the individual
<b>Excavation Safety</b>	29	20 Min	Covers OSHA requirements for excavations; tips on how to prevent accidents and what to do in case there is one.
<b>Excavations - Subpart P</b>	252		
<b>Extreme Driving Conditions (Winter, Mountain Fog)</b>	64	15 Min	For commercial truck drivers. Covers preparation for trip and gives suggestions for safer driving.
<b>Eye Care &amp; Safety</b>	222		
<b>Eye Protection</b>	202	6 Min	
<b>Eye Protection A New</b>	236		
<b>Facts About OSHA Inspections</b>	137	16 Min	OSHA ensures compliance with their regulations through inspections. Learn priorities, procedures & legal ramifications, OSHAs inspection priorities, your records and injury rate, inspection process, closing conference, and citations and penalties.
<b>Fall Protection</b>	30A	25 Min	Options: Guardrails, Fall arrest systems, lanyards, body harnesses,
<b>Fall Protection</b>	30B		
<b>Fall Protection: A Training Program for Employees</b>	293		
<b>Fight Fire with Prevention</b>	53	15 Min	Common workplace fire hazards and fire prevention procedures prevention (seatbelts).
<b>Fire Drills</b>	218	32 Min	Fire Drills/Year –Round Heat Stress/Tornado Safety/Home Chemical Handling

<b>Fire Evacuation</b>	260	17 Min	Ensure employees know what to do in case of a major fire. This video provides details about planning for and surviving a
<b>Fire Extinguisher - Over-Road Vehicles</b>	65	14 Min	How to prevent fires. Also covers usage of fire extinguishers.
<b>Fire in the Workplace</b>	54	20 Min	Increase employee responsibility with dramatic footage. Covers electrical fires and problematic areas, arson, smoking survival and evacuation.
<b>Fire Safety</b>	313		
<b>First on the Scene</b>	5	32 Min	Hazard materials safety for firefighters, law enforcement officers, and emergency personnel in situations that may result in exposure.
<b>Fit Test Training Program</b>	120	4 Min	Qualitative face fit test: fitting respirators.
<b>Flagging Traffic</b>	66	9 Min	Ensure your flaggers take the job seriously, as they protect the lives of their fellow employees: flagging responsibilities, proper clothing and equipment and tips for the professional traffic control, even under the difficult situations.
<b>Flagging Traffic Safety</b>	205	5 Min	
<b>Foot Protection</b>	138	16 Min	Covers OSHA foot protection regulations and ANSI for proper footwear; selecting the proper footwear, use and maintenance.
<b>Forklift Operation &amp; Safety (J.J. Keller)</b>	79	22 Min	Covers operation and safety, and OSHA requirements.
<b>Forklift Operation and Safety</b>	285	18 Min	
<b>Forklift OSHA Safety</b>	146	27 Min	A complete breakdown of OSHA safety regulations:· Fulcrum; load centers & stability triangles· Safe operating procedures, techniques & rules· Refueling & battery charging· Narrow Aisle Equipment, pallet trucks, order pickers and reach trucks
<b>Forklift OSHA Safety (Spanish)</b>	278	26m 25s	Forlift OSHA Safety (Spanish)
<b>Forklift Safety</b>	248	6 Min	
<b>Forklift Safety</b>	139	18 Min	Explains OSHA requirements and stresses the value of safety. Encourage maturity, responsibility, engineering principles, fulcrum principles, load center, stability triangle, extensive listing of safe operating rules, loading and unloading, maintenance, and pre-use checklists.
<b>Forklift Safety for Construction</b>	311		
<b>Forklift Safety/OSHA Rules</b>	184	7 Min	
<b>Framer Safety</b>	140	12 Min	Meeting requirements for framer training. Excellent to introduce or review the common hazards on a jobsite.

<b>Front End Loader Operations and Safety</b>	141	13 Min	Your employees will be encouraged to take personal responsibility for their vehicles, their work environment and their own safety: pre-trip inspection checklist, rules for the road, including clearance hazards and loaded vehicle handling, loading, packing, including proper blade use, unloading tip procedures and good safety
<b>Future is in Your Hands</b>	142	16 Min	Accident prevention in manufacturing; how to protect your hands.
<b>Getting the Job Done Safely: Worker Orientation</b>	258	12 Min	
<b>Government Safety Regulation</b>	156	17 Min	Goes over the Occupational Safety and Health Act of 1970.
<b>Great Betrayal</b>	80	20 Min	Training program for forklift.
<b>Ground Fault Circuit Interrupters &amp; Electrical</b>	143	18 Min	Gives an overview of the principles of avoiding electric shock & approved protection methods for power tool use on a construction site: Insulation, grounding, enclosure housing: current control and shock prevention; basic physics of the Ground Fault Circuit Interrupter and what will trip it; two alternative construction site programs-GFCI or Assured Equipment Grounding Conductor
<b>Grounds - Chain Saw Safety</b>	144	11 Min	Chain saws can be extremely dangerous if safety is forgotten even for a moment. Increase awareness and reduce unsafe acts: injuries resulting from improper use, chain saw tips, know equip., pre-use inspection, starting and refueling, proper clothing, safe undercuts, felling and bucking.
<b>Grounds - Tree Trimming</b>	145	12 Min	Encourage a professional attitude among your tree trimmers with this thorough video; chains saws (hazards, PPE, carrying, use and refueling), climbing including, ropes and belts, ladders, aerial baskets/boom trucks, chippers and tree felling/bucking
<b>H2S Safety in Production Operations</b>	237	22 Min	
<b>Hand &amp; Power Tool Safety</b>	34	12 Min	Encourage your employees to be aware of the safety concerns with this Video: General safety rules, emphasis on good preparation; Cutting tools: proper use, storage and protective equipment; Striking tools: eye war, safe Nailing and tools in good repair; Tools groups(screwdrivers, wrenches, pliers): good fit, correct positions, match tools to purpose; Power tools:Avoiding
<b>Hard Hat Safety</b>	229	6 Min	
<b>Hard Hat Safety Series/Boomlifts in</b>	302	10 Min	
<b>Hazard Assessment</b>	291		
<b>Hazard Awareness in Crane Operating Areas</b>	31	14 Min	Part of the "Safety in Rigging" series; contains basic information on accident prevention and covers the possible hazards found in areas where cranes are used.
<b>Hazard Communication</b>	207	5 Min	

<b>Hazard Communication</b>	283		
<b>Hazard Communication</b>	264	5:29	Hazard Communication
<b>Hazard Communication (Spanish)</b>	284		
<b>Hazard Communications</b>	280	5:29 Min	
<b>Hazard Perception - Over-Road Vehicles</b>	67	15 Min	Covers attitude as it relates to hazard perception for drivers.
<b>Hazardous Materials Regulations</b>	68	10 Min	Describes documentation needed and regulations for transporting hazardous materials.
<b>Hearing Conservation II</b>	102	25 Min	Describes the process of hearing and how to protect it while
<b>Heat Stress</b>	86		
<b>Heat Stress</b>	211	12 Min	This video explains the body's temperature regulation system and how this can create a hazard without the proper management. Covers: what heat stress is and its dangers, heat regulation of the body, eating/drinking to manage heat effects, dressing for the heat, heat management techniques, and first aid for heat stress or stroke.
<b>Heightened Awareness: Fall Protection in the Construction</b>	32	20 Min	Covers OSHA standards for fall protection in construction
<b>Hi Impact &amp; Standard Forklift</b>	277	42m	
<b>HMIS and Your Right to Know</b>	6	13 Min	Training program for hazardous chemical information systems.
<b>HMIS Training - Hazardous Material ID System</b>	7	18 Min	Covers identity of hazardous materials, and protective equipment.
<b>Hot Work Management</b>	310		
<b>Hotel Fire Alert</b>	56	22 Min	Employee procedures in case of a hotel fire.
<b>Hotels - HMIS - General Housekeeping</b>	10	12 Min	Covers the chemicals used and basic safety procedures.
<b>Hotels - HMIS - Ware Wash/Food Service</b>	11	13 Min	Covers chemicals and equipment used for kitchen and laundry
<b>Hotels - HMIS - Your Guide to Compliance</b>	12	17 Min	Information on implementing programs.
<b>Housekeeping Responsibilities</b>	208		
<b>How to Handle Flammables</b>	57	15 Min	This video defines flammables and covers the hazards of working with or around flammables and precautions to take.
<b>How to Investigate an Accident</b>	148	13 Min	Supervisory information on accident investigation.

<b>How to Investigate an Accident</b>	216	13 Min	Collection of facts: Analysis and investigation scenario
<b>Human Behavior-Reducing Unsafe Acts</b>	185	6 Min	
<b>I Chose to Look the Other Way</b>	304	12 Min	General Safety Practices
<b>Improving Safety Committee</b>	149	11 Min	Why safety committees fail and how to improve their effectiveness.
<b>Indoor Cranes</b>	81	19 Min	Covers the inspection and safe operation of indoor cranes. For workers whose expertise is not in crane operation.
<b>Infect. Control: An AIDS Update</b>	88	1:15 Min	Adult CPR procedures.General AIDS education.
<b>Infections Medical Waste (Safe Handling &amp; Disposal)</b>	89	21 Min	Covers safe handling and disposal of infectious medical waste.
<b>Implant Immeidate Emergency Response</b>	286		
<b>Internet Safety Training: Machine Guarding</b>	150	33 Min	Focuses on using the Internet for safety training, machine guarding, and personal safety on the job.
<b>Keepin' It All Clean in the Oil Patch</b>	113	5 Min	Covers pollution prevention and waste minimization for oil and gas exploration and production field workers.
<b>Kitchen Safety</b>	153	12 Min	Spotting potential hazards and preventing accidents in the kitchen.
<b>K-Mart: Accident</b>	151	31 Min	For K-Mart stores. Covers accident prevention and reporting in case on occurs. Also, deals with how to properly fill out K-Mart's accident reports.
<b>Kuwaiti Oil Fires</b>	114	44 Min	Presented by the Arts & Entertainment channel, general information on how one group put out the oil fires in Kuwaiti.
<b>Ladder Safety</b>	154	12 Min	Choosing a ladder, inspection of rungs. Extension & step ladders. Safe climbing tips.
<b>Ladder Safety</b>	186	12 Min	Educate your employees about ladder safety: choosing a ladder, inspection, extension and step ladders, safe climbing tips, and ladder accidents.
<b>Ladder Safety In Construction</b>	33	9 Min	Step stools & ladders – belt buckle rule, hoisting tools. Metal ladder care with electricity. Straight ladders 4 to 1 rule. Platform ladder inspections
<b>Ladder Safety in Construction</b>	187	9 Min	Encourage employees to pick the right ladder for the job and use it safely and as intended. This video includes: step stools and step ladders: inspecting first, belt buckle rule, hoisting tools; metal ladders: care with electricity and corrosives; straight ladders: inspections, 4 to 1 rule; and platform ladders: inspections, clean
<b>Ladders</b>	155	17 Min	For construction. How to identify, correctly use, and construct
<b>Lifting Techniques</b>	105	18 min	General information on back injury prevention

<b>Lifting Techniques: Avoiding Back Injuries</b>	251	18 Min	
<b>Lock-out/Tag-out</b>	157	17 Min	Meets OSHA requirements and covers: OSHA's Reg Energy Control Plan.
<b>Lock-out/Tag-out</b>	188		
<b>Lockout/Tagout Affected and Authorized Persons</b>	267	20 min	Comprehensive new video covers 1910.147 and helps ensure employees are following safe work practices. Improper lockout/Tagout can be deadly and employees need to be aware: <ol style="list-style-type: none"> <li>1. Electric, hydraulic and pneumatic systems</li> <li>2. Lockout/Tagout procedures</li> <li>3. Energy types and characteristics</li> <li>4. Safe start-ups and shutdowns.</li> </ol>
<b>Lockout/Tagout: Safety Training for Employees</b>	299		
<b>Lockout/Tagout: Safety Training for Employees (Spanish)</b>	298		
<b>Machine Guard Responsibility</b>	158	9 Min	Emphasizes individual responsibility when working on or around machines and equipment. Demonstrates LO/TO, machine guarding requirements and personal responsibility.
<b>Machine Guarding</b>	189	8 Min	Emphasizes individual responsibility when working on or around machines and equipment. Demonstrates lockout/tagout, machine guarding requirements and personal responsibility.
<b>Machine Guarding: A Management &amp; Employee Safety Program</b>	312		
<b>Managing Chemical Hazards</b>	14	18 Min	For shop managers. Covers compliance with environmental regulations for the metal working industry.
<b>Managing Cumulative</b>	106	16 Min	For supervisors/managers. How to communicate with employees to prevent and handle cumulative trauma.
<b>Material Safety Data Sheets</b>	15	12 Min	Goes over the information provided in a material safety data sheet.
<b>Material Safety Data Sheets</b>	190		
<b>Materials Handling Safety</b>	159	20 Min	Includes PPE, safety attitude, housekeeping, tool safety, electrical safety, ladder use, doing work on the ground, forklifts, lifting, setting columns/walls, machine guarding, awareness of other trades and more. Help employees see the hazards in their everyday materials handling tasks. Covers: types of potential hazards, planning a job, including PPE, proper lifting, moving, other ergonomic considerations, hand trucks, carts, pallet trucks and
<b>Medical Emergencies-C.P.R.</b>	90	20 Min	How to respond to an emergency in the workplace.
<b>Night Driving</b>	69	10 Min	For commercial truck drivers. How to prevent accidents while driving at night. Goes over safety hazards.

<b>No Nonsense CDL - I</b>	70	2 Hours	Basic safety procedures: covers causes of accidents, managing speed and space.
<b>No Nonsense CDL - II</b>	71	2 Hours	Covers special driving conditions.
<b>No Nonsense CDL - III</b>	72	2 Hours	For combination vehicles.
<b>One Breath Away</b>	239		One breath, that's all it takes to die from hydrogen sulfide poisoning. Working at job sites where the highly toxic gas is found, demands extra safety efforts on the part of all workers.
<b>OSHA Lock-Out/Tag-Out/ Spanish</b>	217	10 Min	Comply with Control of Hazardous Energy Standard, 29 CFR Part 1910: Energy types and characteristics; equipment, situations, procedures for Lock-Out/Tag-Out, including electric, hydraulic and pneumatic systems.
<b>OSHA Record Keeping</b>	161	13 Min	Avoid over-recording accidents while still complying with OSHA regulations. Gives clear guidelines for your accident/illness paperwork: determining recordability, work related illnesses and medical treatment, paperwork requirements and common questions
<b>OSHA Series</b>	162	53 Min	Covers the hazcom standard, right to know, chemical evaluation, hazard determination, material safety data sheet, labels, written programs, trade secrets, and training.
<b>P &amp; J Metro Video - "You Can Work Safely with Hazardous Chemicals"</b>	16	20 Min	For employees: covers how to work with employers on developing a safe working environment. Includes right to know, hazcom, effects of hazardous chemicals, how to reduce the risk of exposure, and material safety data sheet.
<b>Personal Fall Protection</b>	253	19 Min	Describes the three types of personal fall protection systems.
<b>Personal Protective Equip. Spanish Version</b>	219	9 Min	Determining when PPE is needed and which type is appropriate. Donning, doffing and use of PPE. PPE limitations, care, maintenance and disposal.
<b>Personal Protective Equipment</b>	297		
<b>Personal Protective Equipment</b>	191	6 Min	
<b>Personal Protective Equipment Training</b>	292		
<b>Piledriving Safety - "A Firm Footing"</b>	36	15 Min	No synopsis available.
<b>Power Line Hazard Awareness</b>	265		
<b>Press Brake Safeguarding</b>	303	19 Min	
<b>Press Brake Safeguarding</b>	272	18 Min	
<b>Press Brake Safeguarding</b>	275	18:26 Min	
<b>Pre-Trip Inspection</b>	73	19 Min	Step-by-step procedures for pre-trip inspections. For regular commercial truck loads, not hazardous materials.

<b>Pre-Trip, On-the-Road, &amp; Post Trip Inspection</b>	74	15 Min	For commercial truck drivers. Things to pay attention to during an inspection. Gives procedures for doing an inspection.
<b>Preventing Hand Injury - Three Lines of Defense</b>	108	12 Min	Shows employees what they need to know to prevent disabling hand and finger injuries. Even minor injuries can prevent an employee from doing their job.
<b>Preventing Slips &amp; Falls</b>	282	7:09	Tips for avoiding hazards that cause slips and falls
<b>Professional Flagging</b>	75	47 Min	The purpose of these signaling procedures is to present basic guidelines for work zone traffic flag control and to supplement company safety standards
<b>Pumping Unit Safety</b>	276	13 Min	This is an awareness video of the hazards surrounding Pumping Jacks. It covers electrical and mechanical issues, lockout tagout, removal of horse head, as well as, many other safety issues.
<b>Ready or Not OSHA Inspection &amp; Citation Process</b>	234	17 Min	
<b>Reasonable Suspicion for Supervisors</b>	305		
<b>Repeat Offender Avoiding Cumulative Trauma</b>	109	15 Min	Covers medical consequences for cumulative trauma and gives tips on avoiding and preventing it.
<b>Residential Pick-up Driving &amp; Helpers</b>	163	13 Min	Emphasizes each employees responsibility to avoid accidents and provides many safety rules, especially for helpers: avoiding slips and falls, safety riding & walking, safe lifting of containers, equipment and material, hazards, backing safely, use of standard signals, children safety and other concerns.
<b>Respiratory Protection</b>	307		
<b>Respiratory Protection</b>	231	6 Min	
<b>Respiratory Protection</b>	203		
<b>Respiratory Protection - "Evaluating the Options"</b>	121	15 Min	How to evaluate respirators. Contains a comparison of different half masks and an analysis of each.
<b>Respiratory Safety (Non-Humorous)</b>	122	11 Min	Educate employees about the different types of respirators and how to properly select and use them: three types of respiratory hazards, filtering, chemical purifying and air supplying respirators; inspecting and fitting testing, practice, cleaning and storage of
<b>Responsibilities of Superv.</b>	200	6 Min	Training Bite
<b>Restaurant Robbery &amp; Employee Theft</b>	241	12 Min	
<b>Rigging Series - Hardware</b>	45	20 Min	Covers the hardware to use and how to use it. Hardware included are: wire rope clips, hooks, shackles, eye bolts, turnbuckles, thimbles, sockets, sheaves, blocks, rings, links and swivels, and spreader and equalizer beams.

<b>Rigging Series - Slings</b>	46	21 Min	Covers sling configurations and things to look for to prevent breakage. Discusses proper use and techniques.
<b>Rigging Series - Wire Rope</b>	47	19 Min	Identify, selection, and use of safety rope in construction. Covers construction of wire ropes and characteristics, safe working load, inspection, replacement criteria, use, handling, and maintenance.
<b>Right to Know - Chemical Handling for Cleaning and Maintenance Operations</b>	19	36 Min	Subjects covered are: types of exposure, toxins and poisons, corrosives and irritants, flammables and combustibles, radiation hazards, carcinogens, mutagens, and teratogens, biological hazards, protection and labeling, and emergency care.
<b>Right to Know - Industrial</b>	20	33 Min	Meets OSHA and Right-to-Know laws: employee rights under Right-to-Know, safety concepts, MSDS, labeling, storage and handling of hazardous chemicals, chemical-specific presentations cover chemical characteristics and effects, necessary protection, spillage and accident procedures, and First Aid.
<b>Right to Know (Spanish)</b>	17	35 Min	Cover Right-to-Know. In Spanish. Deals with chemicals
<b>Right to Know for the Office</b>	18	11 Min	Chemical hazards can e found in any work environment, so don't forget to keep your office employees informed, complying with OSHA regulations. Covers common office chemicals: OHSA's HazCom regulation, labeling and material safety data sheet.
<b>Risk Management: Key to Controlling Losses at Your Country Club</b>	164	12 Min	Covers the club's responsibilities towards members' security and protection of personal property.
<b>Road Rage</b>	268	13 min	
<b>Roll Off Operations and</b>	165	15 Min	These workhorses of the solid waste industry are very useful and safe if the rules are follows: vehicle inspection, operational tips for accident prevention, tarping and unloading the container, dumping/unloading and special tips for compactor units.
<b>Room to Live, III</b>	76	33 Min	Seminar format covers accident prevention; seatbelts.
<b>Safe Drum Cleaning</b>	37	12 Min	Safe work practices for entering and cleaning redi-mix drums.
<b>Safe Drum Cleaning</b>	230	12 Min	Nat'l Redi Mix Concrete Association
<b>Safe Handling of Compressed Gas Cylinders</b>	118	32 Min	Covers identification, storage, possible hazards, and loading and unloading cylinders.
<b>Safe Lifting for Healthcare Providers</b>	281	5:17	Proper lifting techniques. Geared towards Healthcare Providers
<b>Safety &amp; The Supervisor</b>	166	24 Min	The company safety manager is not responsible for safety - the supervisor is! Supervisors actions and rule enforcement are key factors in a good safety program: training of employees, inspections for hazards, documentation, accident investigation and reports, and supervisors legal responsibilities for safety.
<b>Safety by Design</b>	167	14 Min	Using ergonomics to reduce workplace injury.

<b>Safety Committees: The Real Story</b>	261	12 Min	Causes of failure/poor performance of safety committees. Developing policies, procedures and goals. Problem-solving not problem-giving. Tasks on which committees can concentrate.
<b>Safety for Custodians</b>	168	17 Min	Discusses the eight rules of safety and shows causes of accidents and how to prevent them. Examples are fire, falls, sprains and strains, cuts, bumps, bruises, burns, fume inhalation, chemicals, and
<b>Safety Glasses Training</b>	169	12 Min	Stresses the importance of using safety goggles.
<b>Safety Handling of Water Treatment Chemicals</b>	21	28 Min	For water utility personnel: covers material safety data sheet, personal protection, procedures for water treatment and equipment, and emergency first aid.
<b>Safety Housekeeping</b>	170	12 Min	This video covers: general safety awareness principles, ordered workplace, using tools, storage and handling of materials, and hazardous substances.
<b>Safety Housekeeping Non-Humorous</b>	220	13 Min	General safety awareness principles. Ordered workplace: clean, accessible exits, aisles and stairs well-lit. Using tools: choosing, inspecting, storing correctly and the importance of lock-out/tag-out. Storage and handling of materials: best shelves, aisles and lighting for storage areas, care in lifting and carrying. Hazardous substances: labels and MSDS, PPE, safe storage/disposal.
<b>Safety in Confined Spaces</b>	171	20 Min	Training for public water utilities personnel.
<b>Safety in Rigging - Chain</b>	48	13 Min	Covers safe work load, care/use and inspection. For construction personnel.
<b>Safety in Rigging - Cranes</b>	49	19 Min	Goes over the common types of cranes, proper set-up procedures for mobile hydraulic systems and accident case histories.
<b>Safety in Rigging - Hoists, Winches, Related Dev.</b>	50	20 Min	Covers the safe use of anchorage points, chain hoists, lever-operated hoists, grip action hoists, electric wire hoists, pendant cranes and base mounted winches.
<b>Safety in Rigging - Int'l Hand Signals</b>	51	7 Min	For crane operations. Covers when a signal is required, where signal person should be positioned and signals that should be
<b>Safety in Rigging - Reeving</b>	52	15 Min	Defines reeving, covers selection of blocks and reeving, and describes reeves and blocks.
<b>Safety is Your Responsibility</b>	172	13 Min	Increases employee awareness of possible physical and health hazards. Includes: housekeeping, machinery, personal protection, fire protection, electrical safety, proper lifting, chemical safety & enforcement of safety rules.
<b>Safety Meetings</b>	174	33 Min	Contains hazardous chemicals exposure analysis, protective clothing, fireworks safety, and heat stroke prevention.
<b>Safety Meetings (Electrical, Skin Protection, Horseplay)</b>	175	24 Min	Covers how to work safely with electricity in order to prevent
<b>Safety Orientation</b>	193	12 Min	

<b>Safety Orientation - Public Agencies</b>	176	12 Min	Introduce employees to their safety obligations. Let your staff know you are serious about safety and encourage common sense: alcohol and drugs prohibition, alertness, equipment safety, guards, emergency switches, LO/TO, clean work area, electrical safety, personal protective equip., fire prevention and safety and ladder
<b>Safety Orientation for Construction</b>	192	5 Min	
<b>Safety-T-Loc</b>	177	7 Min	Advertising for a product called Saf-T-Lock that is used to prevent shopping carts from rolling.
<b>Saw Operation Safety</b>	254	40 Min	General saw safety rules and procedures. Safe operation of a Panel Saw, Table Saw, Radial Arm Saw, Circular Saw, Power Miter Saw and Chainsaw.
<b>Scaffold Safety</b>	38	9 Min	Covers the basic safety procedures. Includes: proper erection, inspection, maintenance and use of built-up, rolling, and suspended scaffolds.
<b>Scaffolds 2</b>	40	16 Min	Covers proper set-up procedures and how to prevent falls.
<b>Scissor Aerial Platform/The Sky's the Limit</b>	233	14 Min	
<b>Skid Steer Loader Safety</b>	249		
<b>Skid Steer Operating techniques</b>	301		
<b>Slips, Trips &amp; Falls</b>	269	11 min	Increase awareness of common hazards and the physical forces behind slips & falls: 1. What to do if you or a co-worker falls 2. Body balance: eyes, inner ear & muscles 3. Avoiding hazards: wet & oily surfaces, ice, poor visibility, stariway, ladder & storage hazards. 4. Phusics of falling: friction/momentum/gravity
<b>Small Job Site Traffic Control</b>	206	5 Min	
<b>Solvent Isocyanate Paint Resin Caustics Inorganic</b>	22	1:15 Hours	Employee training for Beech Aircraft for chemicals. Includes chemical lists, MSDS, etc.
<b>Sore/Stiff/Stretch-out</b>	92	15 Min	Guide to stretching in the workplace.
<b>St. Paul Companies: Returning the Injured Worker</b>	94	21 Min	How 6 Oregon employers are controlling workers compensation
<b>Supervisor Criminal Liabilities for Safety</b>	204	5 Min	
<b>Supervisor Criminal Liability</b>	194	5 Min	
<b>Supervisor Safety</b>	196	7 Min	

<b>Supervisors Guide to Accident Reporting</b>	178	13 Min	Accident reports are important legal documents and can be used to discover safety problems - encourage your supervisors to take accident investigation and reporting seriously: importance of thorough investigation, good report writing, corrective action and reacting to accidents professionally.
<b>Supervisors Legal Responsibility for Safety</b>	195	7 Min	
<b>Survivair “Blue I” APR</b>	123	15 Min	Covers air purifying respirators, their use and maintenance.
<b>Tank Time</b>	238		
<b>The Best Strategy PPE</b>	235	12 Min	
<b>The Electrical Standard: What you Need to Know</b>	294		
<b>The Importance of Hand Protection</b>	306	7 Min	
<b>The Last Straw</b>	273	18 Min	<ol style="list-style-type: none"> <li>1. Describe the anatomy of the spine.</li> <li>2. Explain the effect of lifting, turning and twisting on the spine.</li> <li>3. Explain why regular exercise can help reduce back injuries.</li> <li>4. Explain the value of warm-up exercises prior to lifting.</li> <li>5. Demonstrate proper lifting techniques.</li> <li>6. Explain why a load should be carried as close to the body as possible.</li> <li>7. Demonstrate the proper techniques to be used while reaching and lifting.</li> <li>8. Explain the ideal shelf storage locations for light, medium and heavy-weight loads.</li> <li>9. Describe ways to reduce pressure on your back while sitting and while sleeping.</li> </ol>
<b>The Machine Controls/Safeguard People</b>	300		
<b>The Machine Controls/Safeguarding People</b>	274	10:30 Min	
<b>The Machine Controls/Safeguarding People</b>	271	10 Min	
<b>The Way We Work Restaurant</b>	279		A safety orientation for new restaurant employees.
<b>Think &amp; Drive – New Defensive Driving Techniques</b>	247	17 Min	<p>This program compliments any road rage training program and is designed to replace old and outdated defensive driving techniques.</p> <p>Today’s highways and fast-paced traffic demand driving and accident prevention techniques such as don’t follow too closely, proper signaling and more.</p>
<b>Training New Employees</b>	198	6 Min	
<b>Transamerica: Safe Lifting</b>	110	9 Min	For the workplace. Covers how the back works, what muscles are involved when we lift objects, and demonstrates the proper techniques for lifting.

<b>Treatment Plant Safety</b>	197	5 Min	
<b>Trenchers</b>	41	18 Min	Awareness training; covers pre-work inspection, loading and transporting, job site preparation, potential hazards.
<b>Trenchin &amp; Shoring</b>	295		
<b>Underground Safety - “Trench Shields”</b>	43	12 Min	Rules for using shields.
<b>Understanding the Working Back</b>	111	20 Min	General back care. Covers how to prevent back injuries and how to take care of your back after you have injured it.
<b>Using PPE</b>	179	16 Min	Meet OSHA's new PPE standard. This video discusses the full spectrum of hazards and protective wear, including gloves, arm and wrist protection, foot and body coverings and head, eye, ear and breathing protective devices. Covers required training topics.
<b>Violence in the Workplace: Audits, Training &amp; Prevention</b>	288		
<b>Water-Sewer Treatment Plant Safety</b>	180	18 Min	The water/waste water industry has a higher injury rate than mining, construction or logging. Increase awareness among staff: housekeeping, tools, ladder safety, forklifts, cranes, confined spaces, noise, chemicals, lab/chemist, special concerns, and Emergency Action Plan.
<b>Work Standards &amp; Safety</b>	181	12 Min	Your solid waste disposal employees have the most direct contact with your customers, so encourage their professional behavior: industry standards for punctuality attendance, and grooming, undesirable behavior prohibition, reporting injuries accidents, traffic violations and personal protective equipment.
<b>Workers Compensation Fraud</b>	95	37 Min	General information.
<b>Working With Stress</b>	9	17 min	The nature of work is changing rapidly. Now more than ever, job stress poses a threat to the well-being of workers and organizations. Through its research and educational materials such as this program, NIOSH is committed to providing the public with the knowledge to overcome this threat.

# Training Video Library

## Safety Video Loan Form

### Three Ways to Order:

Company:

### By Mail

IMA Risk Management  
Services, Inc.  
Risk Control Department  
City:  
PO Box 2992

Name:

Address:

State:

Zip

Phone:

Fax

### By Phone

316-266-6297  
1-800-333-8913

### By Fax

316-266-6254

**Video Title**

**Date  
Sent**

**Date  
Due**

### Loan Policy

1. Only five videos may be requested at a time.

All videos must be returned by the due